



Human Research Ethics Committee Review and Site Specific Assessment (SSA) Fees

On receipt of an application or amendment, Bendigo Health will generate *either* an HREC review or a site specific assessment (SSA) fee (but not both) in accordance with the schedule below. Please submit separate Payment Forms for each new application or amendment.

Please tick the appropriate boxes where applicable. **Email this completed form to researchoffice@bendigohealth.org.au when submitting your application through ERM.**

Project Title:	
HREC Number:	
Project/Protocol No:	
Principle Investigator:	
Sponsor Name:	
Review type	

NEW APPLICATION FEE	AU\$ incl GST	SELECT
CLINICAL TRIALS		
Full Industry Sponsorship	\$6300	
Sub studies – Full Industry Sponsorship	\$2900	
Funded by grant / collaborative groups or not for profit organisation	\$520	
NON-CLINICAL TRIALS		
Bendigo Health Funded Project	\$475	
Bendigo Health Unfunded Project	NIL	
External Funded Project	\$575	
External Unfunded Project	NIL	
LOW and NEGLIGIBLE RISK (LNR)		
Bendigo Health Funded Project	\$410	
Bendigo Health Unfunded Project	NIL	
External Funded Project	\$520	
External Unfunded Project	NIL	

MAJOR AMENDMENT FEES Includes: Protocol amendments/updated IB/major revisions of PICFs	AU\$ incl GST	SELECT
CLINICAL TRIALS		
Full Industry Sponsorship	\$860	
Sub studies – Full Industry Sponsorship	\$475	
Funded by grant / collaborative groups or not for profit organisation	NIL	
NON-CLINICAL TRIALS		
Bendigo Health Funded Project	\$250	
Bendigo Health Unfunded Project	NIL	
External Funded Project	\$250	
External Unfunded Project	NIL	
LOW and NEGLIGIBLE RISK (LNR)		
Bendigo Health Funded Project	\$180	
Bendigo Health Unfunded Project	NIL	
External Funded Project	\$180	
External Unfunded Project	NIL	

MINOR AMENDMENTS FEES Includes: Change/addition of Investigator, minor revision of PICF such as addition of Investigator, typographical changes.	AU\$ incl GST	SELECT
CLINICAL TRIALS		
Clinical Trial – Full Industry Sponsorship	\$475	
Clinical Trial – Sub studies – Full Industry Sponsorship	\$250	
Clinical Trial – Funded by grant / collaborative groups or not for profit organisation	NIL	
NON-CLINICAL TRIALS		
Bendigo Health Funded Project	\$180	
Bendigo Health Unfunded Project	NIL	
External Funded Project	\$180	
External Unfunded Project	NIL	
LOW and NEGLIGIBLE RISK (LNR)		
Bendigo Health Funded Project	\$120	
Bendigo Health Unfunded Project	NIL	
External Funded Project	\$120	
External Unfunded Project	NIL	

Please note that a discretionary surcharge of \$150 may apply in any of the following circumstances (apart from those associated with safety issues):

- Poorly written or incomplete applications
- When amendments are submitted within one month of HREC approval or Bendigo Health site authorisation.

Also note that fees are applicable for applications that are withdrawn following submission.

PAYMENT METHODS

Please complete the appropriate Option (1 or 2). Please note that GST does not apply when requesting a transfer of funds from an internal department (Option 1). GST is applicable for all other forms of payment (Option 2).

OPTION 1: Invoice Request (include GST)

TOTAL INVOICE AMOUNT:	\$
Full registered name of Sponsor/CRO/ Institution/Agency	
Company ABN	
Contact Person's Name	
Position	
Contact Phone Number	
Email address for invoice to be sent	
Postal Address	
<i>Mandatory For Monash University studies:</i> Purchase Order Number, Cost centre and Fund number	
If required: Any additional information to be included on the invoice (eg Site number, PI etc)	

OPTION 2: Internal Cost Centre Transfer (GST not applicable)

Journal description and details

Charge to Cost Centre No:	
Cost Centre Manager Name:	
Manager Signature and Date:	
Amount (no GST):	\$